



# **PHARMACY, MEDICINES & POISONS BOARD ACT (No. 15 of 1988)**

## ***PHARMACY, MEDICINES AND POISONS (FEES AND FORMS) REGULATIONS 1991***

### **MINIMUM REQUIREMENTS FOR NON-PRESCRIPTION WHOLESALE PHARMACY**

#### **1. PREMISES**

- 1.1 The premises should be constructed and maintained so as to protect the medicines from weather, ground seepage and the entrance and harbouring of vermin and pests.
- 1.2 The premises should be maintained in a good state of repair. The condition of the buildings should be reviewed regularly, and repairs effected where necessary. Special care should be exercised to ensure the building; repair or maintenance operations do not hazard the products.
- 1.3 The premises should provide sufficient to suit the operations to be carried out, allow efficient flow of work and permit effective communication and supervision.
- 1.4 Floors and walls should be free from cracks and made of impervious materials for easy cleaning.
- 1.5 The building should be effectively lit and properly ventilated.
- 1.6 The building should be adequately secure with no access to unauthorized persons.
- 1.7 Toilets should be well ventilated and should not open directly to the wholesale pharmacy
- 1.8 The store should have adequate shelving for medicines.
- 1.9 Medicines and other supplies should be arranged on shelves in an orderly manner off the floor.
- 1.10 The store should be provided with temperature control mechanisms like fans and or air conditioners.
- 1.11 Storeroom should be provided with fire fighting equipment (fire extinguisher, steel bucket of sand).

12.13 Segregated storage should be provided for rejected, expired and unusable returns.

1.13 No unregistered medicines should be kept in stock or sold.

1.14 Van selling should be restricted to items on general sales list

## **2. Equipment and reference books**

2.1.1 Refrigerators in good working conditions (for medicines needing refrigeration) must be provided.

2.1.2 Pallets and elevators where necessary, can be provided for easy storage of bulky medical supplies.

2.3 Current editions of publications must be made available-

- Malawi National Formulary.
- Malawi Standard Treatment Guidelines.
- PMPB Act and PMPB Regulations

## **3. Records**

3.1 Records of sources of medicinal products, receipt of goods should be available on file.

3.2 Records of stock movement and balances available for each medicinal Product e.g. tally cards or bin cards

3.3 To stock drugs from **P** and **GSL** lists and not prescription medicines

## **4. Human Resources**

4.1 A Non-Prescription Wholesale pharmacy should be managed and supervised by a full time registered Pharmacy Technician or Pharmacy Assistant with adequate professional experience.

4.2 For a non-prescription wholesale pharmacy, which is supervised by a pharmacy assistant, requires a supervising pharmacist engaged on part time basis.

4.3 Other suitably qualified staff may also be employed to assist the supervisor.

4.4 Security watchmen should be deployed.